



# Business & Professional Women of Greater Moncton Inc.

## Committee Chairs 2020

COMMITTEE	CHAIR	CONTACT
Programs & Projects	Shelley Johnson	shellyjsolutions@gmail.com
Marketing & Communications	Amanda Devison	1stvp@monctonbpw.com
Mentorship & Personal Development	Heather McDonald	heather@halaconnected.com
Advocacy & Women's Issues	Frances LeBlanc	francesleblanc@gmail.com
Bursary & Fundraising	Ashley Robichaud	2ndvp@monctonbpw.com
Phenomenal Woman Award	Angie Godin	membershipsecretary@monctonbpw.com
Membership	Angie Godin	membershipsecretary@monctonbpw.com
Young BPW	Melissa Martin	youngbpw@monctonbpw.com
Budget & Finance	Manon Aubin	treasurer@monctonbpw.com
Public, Affairs, Resolutions & By-laws	Position Available	

## Description of Standing Committees

**Budget & Finance:** This committee presents financial statements to the Board prior to the end of the fiscal year; proposes an annual budget to be discussed and approved by the Board and makes recommendations on the budget to the Board.

**Bursary:** This committee is responsible for the selection of our bursary and employability training grant recipients. Each year the Club awards up to \$6000 in bursaries and grants assisting women in the community.

**Membership:** This committee is in charge of recruitment and marketing of the Club. Meetings are held to plan and execute strategies to promote the Club and bring in more members.

**Programs & Projects:** This committee is responsible for the planning of our monthly meetings and other events throughout the year by securing guest speakers, sponsors, and logistics, etc.

**Personal Development & Mentoring:** This committee coordinates the Club's mentorship program and personal development programs.

**Marketing & Communications:** This committee is in charge of executing and managing the Club's website, social media channels, and the overall content and consistent branding of communication internally and externally.

**Public Affairs, Resolutions, and By-laws:** This committee prepares local, provincial, and national resolutions, following the proper procedures and processes, as well as the revision of the Club's bylaws.

**Young BPW:** This committee promotes the participation of young members (under 35) of the Club, seeks to increase the number of young members, and determines the needs the young members. They communicate with the YBPW Chairs of the Provincial, National, and International Boards.